



*Thank you
for inquiring about our Golf Packages
at Hidden Valley Golf Resort.*

To confirm your reservation,
please complete the Tournament Pricing and Tournament Booking Forms
and mail or fax them together with your deposit to our office.

If you have any questions or require more information,
please contact us.

Jay MacLeod
CPGA, Hidden Valley Golf Resort

HIDDEN VALLEY GOLF RESORT

Box 9, Cluny, Alberta T0J 0S0

Pro Shop: (403) 734-3033

Phone: (403) 734-3965 Fax: (403) 734-3049

www.hvgr.ca



TOURNAMENT POLICY

DRESS CODE: No cut-offs, tank tops, short shorts, sweat pants or swim suits. Metal spikes are not allowed. (We can supply and install soft spikes for \$11.00 if you arrive at least 30 minutes prior to your tee time.)

SPEED OF PLAY: Ready golf is strongly encouraged and slow play is not tolerated. The Course Marshal is directed to remind groups when play is slow. A maximum 2 hours and 15 minute round is expected per 9 holes. Slow groups will be asked to pick up their balls to catch up with the group ahead. Each player **MUST** have their own set of clubs (no exceptions). Rental sets are available at the Pro Shop (see below).

ETIQUETTE: Please remind your group to observe proper golf etiquette. Please repair all ball marks, fix divots, rake traps, etc. The organizing group accepts full responsibility for any damages (including damage to surrounding properties) caused by the group.

WEATHER: The tournament will not be cancelled due to cold or rainy weather. Hidden Valley Golf Resort management will decide when and if to suspend play due to weather. Suspended events will be rescheduled or green fee passes will be issued to your players. Unless agreed to reschedule, the meal portion of the function will be prepared and served as per the booking.

PRIZES: Donated or other prizes are not allowed at your tournament unless authorized, in advance, with Jay MacLeod, our CPGA Professional at the Hidden Valley Golf Resort. The Pro Shop has a wide selection of prizes to satisfy all your tournament needs.

FOOD AND BEVERAGES: All food and beverages consumed on the Golf Course at Hidden Valley Golf Resort must be purchased only from our concessions. Outside and/or donated food and/or beverages may not be brought on the premises without written permission. Special menus, drink coupons, bag lunches, snacks, etc. may be arranged through Hidden Valley Golf Resort. Excessive alcoholic consumption is strongly discouraged. As the tournament organizer(s), you are responsible for your group members who drink and drive. When necessary, rides should be pre-arranged for rides home after the banquet.

POWER CARTS: Power carts are available on a first come - first served basis. Hidden Valley has 4 power carts and we will reserve only one for the tournament organizer, at his/her sole discretion.

- Power Cart Rentals: \$17.00 for 9 holes, \$28.00 for 18 holes.
- Pull Cart Rentals: \$3.00 for 9 holes, \$5.00 for 18 holes.
- Club Rentals: \$10.00 for 9 holes, \$15.00 for 18 holes.

Tournament Fleet Power Carts are available. Please call for pricing and reservations.

Complimentary (upon request): Tournament Scoring, Rules, Format Assistance, Betting Hole, Proximity Markers

Pro Shop Prizes: Tournament packages includes \$12.00 per player for 9 holes and \$16.00 per player for 18 holes towards prize merchandise purchased in our Pro Shop. **We ask that all your prizes be arranged and purchased prior to the event.**



TOURNAMENT PRICING FORM

TOURNAMENT: _____

TOURNAMENT DATE: _____

CONTACT: _____

PHONE: _____

TOURNAMENT PLAY	PRICE	QUANTITY	TOTAL
9 HOLES Green Fees: \$24.00 + Pro Shop Prizes: \$12.00 = \$36.00 per player	\$36.00		
18 HOLES Green Fees: \$36.00 + Pro Shop Prizes: \$16.00 = \$52.00 per player	\$52.00		
TOURNAMENT MENU <i>Catered by Tipi Grill - Shelley and Dan Yuzwa</i>			
LIGHT BREAKFAST BEFORE TEE OFF <i>Teeing off later? Inquire about Box Lunches.</i> Breakfast Bunwich (Egg, ham, cheese on fresh baked Kaiser wrapped to take out.)	\$4.25		
MAIN TOURNAMENT MENU <i>Includes: Fresh baked focaccia bread and/or buns, menu specific condiments, coffee and tea, assorted squares, cookies and tarts.</i>			
Salads - Choice of 3: <input type="checkbox"/> House Salad <input type="checkbox"/> Caesar Salad <input type="checkbox"/> Greek Salad <input type="checkbox"/> Garden Salad <input type="checkbox"/> Pasta Salad <input type="checkbox"/> Potato Salad <input type="checkbox"/> Vegetables & Dip <input type="checkbox"/> Marinated Vegetables	Potatoes / Rice - Choice of 1: <input type="checkbox"/> Oven Roast Potatoes <input type="checkbox"/> Mashed Potatoes <input type="checkbox"/> Baked Potatoes <input type="checkbox"/> Wild Rice Pilaf Special Request <i>(additional charges may apply):</i> _____ _____ _____	Choice of 1: <input type="checkbox"/> Baked Beans <input type="checkbox"/> Chef's Vegetable	
PLUS:			
Main Entrée - Choice of 1 entrée for all players:			
<input type="checkbox"/> 8 oz. Ribeye Steak BBQ	\$21.50		
<input type="checkbox"/> Glazed Salmon Filet	\$21.50		
<input type="checkbox"/> Roast Beef & Boneless Chicken Breast	\$21.50		
<input type="checkbox"/> Roast Turkey with Dressing, Gravy and Homemade Cranberry Sauce	\$21.50		
<input type="checkbox"/> 10 oz. Ribeye Steak BBQ	\$23.50		
<input type="checkbox"/> BBQ Baby Back Ribs (1 rack / person)	\$23.50		
Subtotal of Menu Portion:			
15% Gratuity on Menu Portion:			
TOURNAMENT PRICE:			
GST (if applicable):			
TOTAL TOURNAMENT PRICE:			

* Custom Menu Plans are available upon request. ** Prices are subject to the changing market conditions and therefore can only be guaranteed for 30 days from the date of the agreement.



TOURNAMENT BOOKING FORM

Tournament / Company Name: _____ Organizer: _____

Address: _____

City: _____ Postal Code: _____

Phone (Bus): _____ Fax: _____

Phone (Res): _____ Cell: _____

Deposit: \$ _____ Cash _____ Cheque _____ M/C _____ Visa _____

Credit Card Number: _____

Name of Cardholder: _____ Expiry Date: _____

Authorization (Signature of Cardholder): _____

TOURNAMENT INFORMATION

Tournament Date: _____ Start Time: _____

Total Tournament Price (from Tournament Pricing Form): = \$ _____

Special Requests:

Extra Meals Required (Non-Golfers): _____ x Price _____ = \$ _____

Other: _____ = \$ _____

GRAND TOTAL = \$ _____

PLEASE SIGN (X)

We understand and will abide by the terms of the tournament and payment policies as outlined in this package. We will confirm the number of participants 8 days prior to the event and we will provide full payment at least 5 days prior the tournament date.

Signed this _____ of _____, 20____.

X _____

Tournament Organizer

Jay MacLeod, CPGA – HVGR Golf Professional

The organizing group will be responsible for all costs based on the confirmed number.

PAYMENT POLICY

Deposit: A deposit is required before the function is officially reserved. The deposit will be applied to the total bill. If the function is cancelled after the receipt of the deposit, 50% of the deposit will be charged as an administration fee. If the function is cancelled within 8 days of the event, the total deposit will be forfeited. We will accept cash, cheque, and credit card (Visa or MasterCard) for the deposit only. **A 2% surcharge will be added to the total if the full remaining payment is to be made by credit card.**

Deposit required: Under 40 players - **\$300.00**, 41 - 72 players - **\$400.00**, Over 72 players - **\$500.00**

Extra Charges: Additional charges (extra prizes and/or meals, host tabs, etc.) or damages that may occur, must be paid for on the day of the event.



ORGANIZER'S CHECK LIST

Tournament Date _____

14 Days Prior _____

- Complete and fax the tournament booking form and send in the deposit
- Prepare your registration forms and promotional information. (Design it to determine your needs for power carts, rental clubs, etc. and to notify participants about course rules, directions to course and other special requests.)

8 Days Prior _____

- Confirm player numbers with the administration

5 Days Prior _____

- Collect all your payments. Full payment is required 5 days prior to event. (No refunds will be allowed if the number of players decreases, so please make sure your player numbers are accurate.)

3 Days Prior _____

- Provide Hidden Valley with the following information
 - Player foursome list
 - Request for scoring help
 - Restaurant requests
 - Tournament format
 - Prize selection or gift certificate denominations
 - Hole Prize contests
- Prepare a tournament rules sheet and format sheet for all the players. Remind players of starting times and the course rules concerning dress code, speed of play, no outside beverages, etiquette, etc.
- Communicate any special needs or requests and follow up with Hidden Valley staff to insure your complete satisfaction!

Tournament Day

- Establish check-in procedure and plan to arrive at least 1 full hour prior to the start of the tournament to avoid any last minute confusion.

Thank you for choosing Hidden Valley Golf Resort for your tournament.

HIDDEN VALLEY GOLF RESORT

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