

HVGR EMERGENCY RESPONSE PROCEDURES

1.

**For FIRE, MEDICAL or POLICE:
CALL 403-734-9111**

2.

**Then CALL SECURITY:
403-734-3866**

For NON-EMERGENCY conditions call Security directly.

Stay calm, give Security your name, cottage number and the nature of the Emergency.

- **MEDICAL and NON-MEDICAL EMERGENCIES**

1. Security will page the appropriate responder and all available maintenance staff to respond to the emergency.
2. Security will remain at the main entrance to direct and/or escort incoming emergency vehicles.



Emergency Supplies are available at the Administration office (flashlights, walkie talkies, safety vests, first aid kit, stretcher and life saving ring). These will be stored in the Administration building hallway in an enclosed bin labeled "**EMERGENCY SUPPLIES**".



Automated External Defibrillators are located at the Security office, and in the Administration building hallway.

IMPORTANT

The information on this Emergency Response Plan may be life saving. Please post this notice in a common location and familiarize yourself, family and guests with these procedures.

HVGR NON-MEDICAL EMERGENCY RESPONSE PLAN FOR FIRE, FLOOD, TOXIC SPILL OR EVACUATION

COORDINATORS:

DICK BURGIS
General Manager

SHELDON GOOD EAGLE
Operations Manager

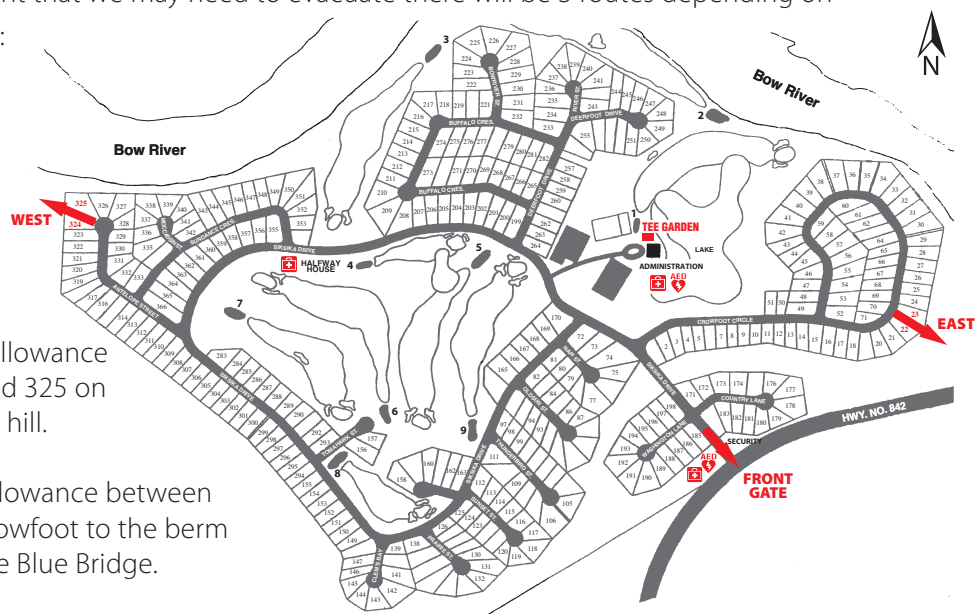
KEN REYNOLDS
Board of Directors

- **When a NON MEDICAL emergency occurs, such as a pending fire, flood, toxic spill or evacuation, the Security Truck will travel the Resort and sound the SIREN.**

This is to alert everyone to come to the Tee Garden immediately for further instructions and information.

1. **Sandbagging** – may be required with directions to proceed to the garbage bin area and/or berm.
2. **Fire Fighting** – brooms, shovels, may be required and help may be dispatched to the affected area. The Resort water truck and hoses will also be dispatched.
3. **Evacuation** – in the event that we may need to evacuate there will be 3 routes depending on where the emergency is:

a) **FRONT GATE**



b) **WEST** - along road allowance between Lots 324 and 325 on Antelope and up the hill.

c) **EAST** - along road allowance between Lots 22 and 23 on Crowfoot to the berm at the east end by the Blue Bridge.

- **Resort Captains** will check all cabins in their designated area.
- **Traffic Captains**, identified by orange safety vests, will be dispatched to their appropriate assigned posts and will direct traffic accordingly.
- **Proceed to Muster Area as directed** at the Milo Park and/or Blackfoot Crossing Interpretive Centre.
- **Emergency Supplies** are available at Administration office (flashlights, walkie talkies, safety vests, first aid kit, stretcher and life saving ring). These supplies will be stored in the Administration building hallway in an enclosed bin labeled “EMERGENCY SUPPLIES”.

When the siren sounds PROMPTLY proceed to the Tee Garden.

DO NOT PHONE THE OFFICE, SECURITY OR GENERAL MANAGER.

IMPORTANT NOTICE

Although all reasonable efforts are made to ensure that the Resort water is potable, the Hidden Valley Golf Resort Association in no way guarantees that the water is safe for consumption and therefore,

A BOIL WATER ADVISORY IS IN PLACE AT ALL TIMES.